

SOCIAL SERVICES - RECREATION AND PARKS - CEMETERIES									
CAT.	SERVICES RENDERED	REMARKS	UNIT	2016/17 Recalculated excl. VAT	2016/17 R incl. VAT	VAT Yes/No	2017/18 Recalculated excl. VAT	2017/18 R incl. VAT	% Increase / decrease
	These tariffs apply to the following cemeteries								
	Atlantis, Bellville, Constantia, Delft; Dido Valley, Durbanville, Goedeheoop, Gordon's Bay, Gugulethu, Hout Bay, Kuils River, Kleinvlei, Klip road, Klip North, Klip West, Khayelitsha Gate 1, Khayelitsha Gate2; Kraaifontein; Langa, Lwandle, Maitland, Modderdam, Mfuleni 1, Mfuleni 2; Muizenberg, Metro South East, Ocean View, Ottery, Pinelands, Plumstead, Seaforth, Somerset West, Old Strand, Sir Lowry's Pass, Rusthof, Vaalfontein; Welmoed, Wallacedene cemeteries. NOTE: An approval in 2010/11 Tariffs was agreed and still stands, to charge "one-and-a-half times" the normal tariff for Sundays and Public Holidays, to offset the staff overtime rates.								
	DEFINITIONS:								
	Monumental Grave-	Private grave with Full Monumental rights (Headstone and kerbing/ slab)							
	Berm Grave-	Private Grave with limited Monumental rights (Headstone on concrete foundation only). Nothing except grass allowed on the surface of the grave.							
	Public Grave-	Non Private Grave which may be used for burial of another unrelated person (on top) after a minimum of 5 years. No headstones/memorials allowed, only crosses.							
	Landscape -	Horizontal headstone only							
	Mausoleum :	Above ground concrete burial crypts housed in the shape of a building.							
	Memorial Tree :	A Tree planted in Memory of a deceased person.							
	Ash Burial Plots:	Miniature graves for inground burial of Ash boxes/urns/ Cremated remains.							
	Memorial Garden /Precinct:	Designated area of cemetery for Memorialisation of High Profile people.							
	Destitute	A destitute person means a person who has died in destitute circumstances within the geographic boundaries of the City, where no relatives, other person, NGO, religious or Welfare organisation is able to pay for the burial or cremation of the deceased person.							
	Memorial Works Permit-	Permit applied for by Stonemason/family to request permission to erect a memorial on a private grave							
	A. RESIDENTS GRAVE PRICES	All denominations, including Muslim and Jewish							
	1. Adult Burials								
	Burial Adult - Private								

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SB	Monumental		per Burial	1,543.86	1,760.00	y	1,644.74	1,875.00	6.5%
SB	Berms (Headstones only)		per Burial	627.19	715.00	y	666.67	760.00	6.3%
SB	Landscape	Where Landscape allotments are available	per Burial	464.91	530.00	y	495.61	565.00	6.6%
SB	Burial Adult - Public (1 Coffin)		per Burial	390.35	445.00	y	416.67	475.00	6.7%
	2. Child Burials								
	Burial Child - Private								
SB	Monumental		per Burial	767.54	875.00	y	815.79	930.00	6.3%
SB	Berms (Headstones only)		per Burial	315.79	360.00	y	337.72	385.00	6.9%
SB	Landscape	Where Landscape allotments are available	per Burial	254.39	290.00	y	271.93	310.00	6.9%
SB	Burial Child - Public		per Burial	254.39	290.00	y	271.93	310.00	6.9%
	B. MULTIPLE BURIALS								
	Adult/Child Burials	2 coffins in one grave, same day. Charge per coffin. If Child coffin is buried, both coffins are charged at adult tariff to ensure full price of Adult grave is charged.							
	Burial - Private								
SB	Monumental		per Burial	732.46	835.00	y	780.70	890.00	6.6%
SB	Berms (Headstones only)		per Burial	315.79	360.00	y	337.72	385.00	6.9%
SB	Landscape	Where Landscape allotments are available	per Burial	241.23	275.00	y	258.77	295.00	7.3%
	C. RESIDENT RE-OPENING FEE PRIVATE	No re-opening of a public grave.							
	1. Adult Burials								
SB	Monumental		per Reopening	464.91	530.00	y	495.61	565.00	6.6%
SB	Berms (Headstones only)		per Reopening	328.95	375.00	y	350.88	400.00	6.7%
SB	Landscape		per Reopening	263.16	300.00	y	280.70	320.00	6.7%
SB	Re-opening: No Digging	No digging required from City (Vaults and/or self digging)	per Reopening	236.84	270.00	y	254.39	290.00	7.4%
	2. Child Burials								
SB	Monumental		per Reopening	263.16	300.00	y	280.70	320.00	6.7%
SB	Berms (Headstones only)		per Reopening	223.68	255.00	y	236.84	270.00	5.9%
SB	Landscape		per Reopening	184.21	210.00	y	197.37	225.00	7.1%
SB	Re-opening: No Digging	No digging required from City (Vaults and/or self digging)	per Reopening	127.19	145.00	y	135.96	155.00	6.9%
	F. PAUPERS / INDIGENT/DESTITUTE PERSONS	Cremation or burial: Applications are subject to approval by the City Health Department and are done in accordance with the terms and conditions of the awarded Tender and the approved Policy for Destitute Burial or Cremation.							
SB			per Burial	No Charge	No Charge	n	No Charge	No Charge	N/A
	G. GRAVE RESERVATIONS	Only applies to renewal of existing reservations. No new reservation are currently allowed. In the event of the person's death within the renewal period, no refunds are applicable.							

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SB	1. 5 Year existing Reservation Permits- Renewal for 5 years only	A permit holder must motivate in writing when requesting permission to renew a 5 year reservation prior to it's expiry. Should the grave be utilised within this period, no refunds will be given and normal Monumental tariff will be charged at the time of booking.	per Permit	1,162.28	1,325.00	y	1,236.84	1,410.00	6.4%
SB	2. 5 Year existing Reservation Permits- Renewal for 1 year only	A permit holder must come forward to motivate in writing when requesting permission to renew a 5 year reservation. Persons who receive a State Pension, Dissability Grant or are unemployed may motivate to pay it on an annual basis (@20% per year) instead of a once off payment for 5 years. Should the grave be utilised in this period, no refunds will be given and normal Monumental grave tariff will be charged at the time of booking.	per Permit	232.46	265.00	y	245.61	280.00	5.7%
SB	3. 10 Year Reservations / Preurchased Plots	A permit holder must motivate in writing when requesting permission to renew a 10 year reservation even though payment is not required. Should a grave be utilised in this period, no refunds will be given and a reopening tariff of a Monumental grave will be charged at the time of booking.	per Permit	No Charge	No Charge	n	No Charge	No Charge	N/A
SB	Transfer of ownership-Administration fee	Standard Administration fee is charged. Conditions apply.	Per Transfer	125.44	143.00	y	131.58	150.00	4.9%
H. NEW MEMORIAL WORK PERMIT									
SB	Full Memorial Work Permit	A standard Memorial Permit is charged regardless of the extent of memorial work required.	per Permit	438.60	500.00	y	464.91	530.00	6.0%
SB	Monumental inscriptions	Inscriptions only on existing headstones	per Permit	153.51	175.00	y	162.28	185.00	5.7%
	Headstones only or Partial memorial works	Memorial permits amended to one tariff for all Memorial work, regardless of the extent and size of the memorial. Partial memorial permit deleted.	per Permit	Delete	Delete	y	Delete	Delete	N/A
SB	Memorial Permit in Memorial Garden/Precinct	Memorial Gardens or Precincts allow for plots for Memorialisation of High profile people, subject to approval of an application to the Director City Parks. These plots are not for burial of coffins and intended only for memorialisation purposes.	per Permit	4,180.26	4,765.50	y	4,451.75	5,075.00	6.5%
SB	Ash burial inscriptions	Monumental plaque / niche inscription iro 2nd or 3rd burial of ashes, a tariff of 50% of Headstones Only work permit to be instituted to encourage the registration of the burial of ashes / cremations	per Permit	153.51	175.00	y	162.28	185.00	5.7%
SB	I. EXHUMATIONS ADMINISTRATIVE FEE	Undertaken by undertaker on behalf of the applicant - subject to approval of the Provincial Health Department.	per Exhumation	473.68	540.00	y	504.39	575.00	6.5%
SB	J. REDUCTION BURIAL	Undertaken by undertaker on behalf of the applicant - subject to terms and conditions in Cemetery by-law.	per Reduction B	381.58	435.00	y	407.89	465.00	6.9%
	K. DISPOSAL OF ASHES								

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SB	1. BURIAL OF ASHES (in existing private grave)	Burial of Ash box remains in existing private Family Grave. A nominal tariff is charged for recording the ash burial and preparing the grave for interment by the family/undertaker. Inscriptions are charged for as a separate tariff as it entails a permit for removal of the memorial work.	Per Box	153.51	175.00	y	162.28	185.00	5.7%
	2. NICHE BOXES								
SB	Niche Box without Tablet	Tablet and engraving to be supplied by family	each	539.47	615.00	y	574.56	655.00	6.5%
SB	Niche Box including Tablet	Tablet supplied and included in the price. Family required to pay for engraving	each	640.35	730.00	y	679.82	775.00	6.2%
	3. NICHE IN WALL								
SB	Niche in Wall without Tablet	Tablet and engraving to be supplied by family	each	539.47	615.00	y	574.56	655.00	6.5%
SB	Niche in Wall including Tablet	Tablet supplied and included in the price. Family required to pay for engraving	each	640.35	730.00	y	679.82	775.00	6.2%
	4. MEMORIAL WALLS	Permit to attach Memorial Plaque which is provided by the Family. No room for ashes.							
SB	Gordon's Bay[Watt str] / Durbanville		per Permit	271.93	310.00	y	289.47	330.00	6.5%
	5. MEMORIAL TREES	Tariff for planting of Memorial Trees in line with specific cemetery Master plans which nominate the trees species and location of the trees in accordance with a strict planting plan. Tariff includes planting of a tree , staking and allows for burial of Ashes in tree hole if requested.							
SB			each	1,578.95	1,800.00	y	1,679.82	1,915.00	6.4%
SB	6. ASH PLOTS	Ash Burial Plots are proposed as an attempt to maximize the use of space and discourage the public from using full size graves to bury ash remains.	each	232.46	265.00	y	245.61	280.00	5.7%
	L. MAUSOLEUM CRYPTS	Proposed 50% reduction on Mausoleum Crypts in 2017/18. Proposed Cost Incentive limited to one financial year to encourage the sale of Mausoleum Crypts as a space intensive alternative to in ground burial, to create public awareness and increase popularity of this alternative.							
SB	Mausoleum Crypt: Level A or C		per Crypt	7,368.42	8,400.00	y	3,684.21	4,200.00	-50.0%
SB	Mausoleum Crypt: Level B		per Crypt	9,210.53	10,500.00	y	4,605.26	5,250.00	-50.0%

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	Wholesale rate offered of 20% discount to Undertakers, Burial Industry or families on the sale of 6 adjoining crypts: 2 crypts on Levels A, B & C (conditions apply)		per Crypt	38,315.79	43,680.00	y	Delete	Delete	N/A
SB	Interment Fee/ Opening/ Reopening of Crypt		per Reopening	368.42	420.00	y	372.81	425.00	1.2%
	M. MISCELLANEOUS								
	Request for Access to Record of Cemeteries held by the City: eg. Burial Registers, Plot Books etc	In terms of Section 18(1) of the Promotion of Access to Information Act, 2000 (Act no.2 of 2000) all persons or organisations requesting access to cemetery records must submit a formal application, explaining the reason for their request for access/copies of Cemetery record. Fees payable in terms of Regulation 187 dated 15 February 2002							
	Mayor's Special Fund- waiver of burial tariff for applicable size grave	In the event of the Mayors Special Fund Policy C62/09/11 providing financial assistance to a family for the funeral costs; the applicable tariff for the burial will be waived.	per approved application	No Charge	No Charge	n/a	No Charge	No Charge	N/A
	N. PENALTIES								
SB	1. PENALTY : Cancellation Fee	Late cancellation penalty applicable if booking cancelled at short notice. A minimum of 48 hours notice must be given so that City does not incur costs for preparation of the grave and when daily limits have been reached, another burial may be given an opportunity from the cancellation list.	per Penalty	412.28	470.00	y	438.60	500.00	6.4%

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SB	2. PENALTY : Time delays	Applicable after 30 minute delay in arrival and/or burial taking longer than prescribed time frames. Refer to guidelines for the issuing of Penalties. Penalty for arrival outside of the scheduled burial time and resulting in the City having to incur expenses eg staff overtime hours.	per Penalty	412.28	470.00	y	438.60	500.00	6.4%
	3. PENALTY : Dishonoured/Unpaid payments in respect of cheque (Only for Insufficient Funds); Refer to Drawer; Effects not Cleared & Payment stopped, Debit card, Credit card and Electronic Funds Transfer (EFT)	Penalty as per the approved Finance Revenue Sundry Tariff Schedule, and issued in accordance with the Credit Control and Debt Collection Policy, as amended from time to time.	per Penalty	Refer to Revenue Sundry Tariff Schedule	Refer to Revenue Sundry Tariff Schedule	y	Refer to Revenue Sundry Tariff Schedule	Refer to Revenue Sundry Tariff Schedule	N/A
SB	4. PENALTY : Errors on Cheques	Policy changed as errors are no longer charged for by Absa bank. Furthermore, the cashier receiving the cheque is trained not to accept cheques with errors on them		Delete	Delete	y	Delete	Delete	N/A